

**Draft minutes and decision notice**  
**WICK COMMUNITY COUNCIL**

A meeting of Wick Community Council was held on Thursday 16<sup>th</sup> April  
2026 at Wick Sports Pavilion

	<b>MEETING OPENED:</b> The Chair, Cllr D Ambrose opened the meeting at 7.30pm
	<b>MEMBERS PRESENT:</b>
	Cllr D Ambrose, Cllr C Hawkins, Cllr G Crockford, Cllr M Baker and Cllr J Purcell, Cllr J Protheroe, Vale Ward Councillor Apologies received from Cllr R Goddin, and Cllr C Stallard.
<b>26.046</b>	<b>PUBLIC SESSION</b>
26.046.01	There were no members of the public present.
<b>26.047</b>	<b>DECLARATIONS OF INTEREST</b>
<b>26.047.01</b>	None
<b>26.048</b>	<b>POLICE REPORT</b>
26.048.01	Pcso Stone reported that there had been a dog bite incident, a number of public order incidents and an attempt burglary. There was a discussion on the possibility of installing CCTV at the Pavilion.
<b>26.049</b>	<b>MINUTES OF OUR LAST MEETING</b>
26.049.01	The minutes of the 19 <sup>th</sup> March 2026 meeting were agreed, Proposed Cllr M Baker Seconded Cllr D Ambrose.
<b>26.050</b>	<b>MATTERS ARISING FROM THE MINUTES</b>
26.050.01	Provision of dog poo bags. The Clerk has placed an order for the dispenser and was awaiting a response about required fixings. It was agreed that the clerk should purchase any fixings required for the dispenser to be attached to the existing post. Proposed Cllr D Ambrose Seconded Cllr G Crockford.
26.050.02	Capital Grant for Play equipment. Repairs are being carried out to the ramp, the Clerk was awaiting a date for installation.
26.050.03	Training Plan. Training needs were discussed, training plan still to be updated.
26.050.04	Boundary Review. The Clerk reported that he had had a discussion with the Clerk at St Donats Council who had indicated that she did not want to continue as clerk of the

	<p>new council in May 2027. Following discussion it was agreed that Wick Community Council could employ a paid Clerk/RFO with a view to the new clerk continuing as clerk to the new authority.</p> <p><b>Action</b> Clerk to confirm this with St Donats Council and to seek advice from One Voice Wales concerning job description, working hours etc. It was hoped to have a new clerk in place by the autumn.</p>
<b>26.051</b>	<b>FINANCE</b>
26.051.01	<p>Bank Account balances are:  £15,045.80 in Current Account, and £27,738.21 in Deposit Account making a total of £42,784.01</p>
26.051.02	<p><u>Transactions since 19th March 2026</u></p> <p><u>Income:</u>  Labour Western Vale, Meeting - £19.20  Wick Fete Committee, Craft Group - £38.10  Vale of Glamorgan Council, Grant for Skateboard Training - £180.00  Birthday Party - £26.40</p> <p><u>Expenditure:</u>  Wel Medical Limited, Defibrillator Electrode Pads- £81.48  One Voice Wales, Annual Membership - £196.00  CJHC Solicitors, Pavilion Legal Costs - £869.56  Card Factory, Welcome Card - £10.00  Cleaned in a Jiffy, Pavilion Cleaning - £160.00  One Voice Wales, Training - £42.00  Vale of Glamorgan Council, Summer of Play - £676.50  Wick Youth Club, Summer of Play - £123.50</p>
26.051.03	<p>The RFO had circulated a Bank reconciliation, Asset Register, Table of payments to councillors, a register of members interests and a risk assessment asking that these documents be approve for audit. There was some discussion in respect of the risk register, to be continued at a future meeting but all documents were approved.  Proposed Cllr G Crockford Seconded Cllr J Purcell.</p>
26.051.04	<p>Appointment of internal auditor.  The appointment of Richard Christopher was approved.</p>

26.051.05	Proposed Cllr G Crockford Seconded Cllr J Purcell. Proposed charges for use of the Pavilion and Sports Field. Following discussion, it was agreed that councillors should offer to meet users and potential users to discuss proposed charges. It was agreed to invite current and potential users to meet with councillors prior to our next meeting – 21 May.
<b>26.052</b>	<b>PLANNING</b>
<b>26.052.01</b>	<b>Planning Applications</b> 2026/00168/LBC (ED) Location : Green Isha Farm, Llantwit Road, Wick, Cowbridge Proposal : Listed Building consent for conversion and extension of barn into a dwelling. No observations
<b>26.052.02</b>	<b>Planning Decisions</b> 2026/00092/FUL Location : 30 Ewenny Road, Wick Proposal : Proposed single storey rear extension and first floor rear extension with Juliette balcony <b>Approved</b>  2026/00043/FUL Location : Farm Villa, Llantwit Road, Wick Proposal : Demolition of the existing two-storey side extension. Demolition of the existing conservatory. Construction of a new two-storey side extension <b>Approved</b>
<b>26.053</b>	<b>CORRESPONDENCE</b>
26.053.01	Cycle Repair Station. The pump on the cycle repair station has failed again and cannot be repaired. The Vale Council have suggested installing a standalone pump alongside the existing one. This was agreed. The Vale was also investigating the possibility of installing cycle racks outside the Village Shop.
26.053.02	Zurich Insurance Renewal £646.00 was agreed Proposed Cllr D Ambrose Seconded Cllr J Purcell
26.053.03	Vale Council – Statement of Licensing Policy - Noted

<b>26.054</b>	<b>REPORTS FROM OUTSIDE COMMITTEES etc</b>
26.054.01	Cllr Purcell has attended a meeting of the Village Hall trustees. Nothing of note to report.
26.054.02	Cllr Crockford has attended a One Voice Wales training session on older people's services. It was an interesting meeting. Cllr Belinda Loveluck Edwards was the older person's champion for the Vale.
<b>26.055</b>	<b>SPORTS PAVILION AND MUGA</b>
26.055.01	A request from Cllr Baker to see the CCTV and drainage plan has been sent to the Vale. Awaiting a response. There is some uncertainty about an unused or redundant line which needs clarification.
26.055.02	It was agreed to employ the cleaner for an additional 2 hours to clean the showers and changing rooms before the cricket season starts. Proposed Cllr C Hawkins Seconded Cllr M Baker
26.055.03	The Clerk reported that there had been an attempt to break into the small storeroom and cricket store. A new door has been fitted to replace a rotten one which had been broken. The Clerk was authorised to have new keys cut .
<b>26.056</b>	<b>COUNTY COUNCIL ISSUES</b>
26.056.01	Cllr Protheroe reported that she had spoken to Phil Chapel about poor mobile phone signals, there was a possibility of new masts being installed.
26.056.02	Cllr Ambrose raised the difficulty experienced by disabled people accessing the area outside the Village Shop from the road. Cllr Protheroe offered to meet Cllr Ambrose on site to look at it.
26.056.03	The bus shelter on St Brides Road is damaged and will probably need replacing. Cllr Protheroe will enquire about a replacement and will look into the possibility of a shelter on the other side of the road.
<b>26.057</b>	<b>OTHER BUSINESS</b>

26.057.01	Councillor Murphy has resigned as a councillor. He has offered to remain RFO, to complete the Annual Return and to continue after that. It was agreed that we should accept his kind offer until a paid Clerk/RFO was appointed.
26.057.02	There was also a need to appoint an additional administrator for the website. Cllr Baker offered to take up this role.
26.057.03	There was a need for additional bank signatories to authorise payments on the bank account. It was agreed that this should be <ul style="list-style-type: none"> <li>1. Cllr R Goddin</li> <li>2. 2 Cllr D Ambrose</li> </ul> Proposed Cllr C Hawkins Seconded Cllr J Purcell
<b>26.058.</b>	<b>DATE AND TIME OF THE NEXT MEETING</b>
26.058.01	It was agreed that the next normal meeting would take place on Thursday 21 <sup>st</sup> May 2026, at 7.30pm To be preceded by the AGM at 7.00pm and the meeting concerning charges at 6.00pm.
Chair signature	
Date	